

## **ALA Board Meeting 3/27/19**

**Location:** 283 Harvey Faulk Road, Sanford NC

**Members Present:** D. Draughon, L. Malone, S. Gatlin, A. Fonke

**Members Absent:** E. Arrington

**Non-Members Present:** J. Smith (Director), C. Draughon (Charter Success)

**Call to Order:** Meeting was called to order by Dr. Malone at 6:36

### **Agenda**

1. **Approval of February Meeting minutes:** The February meeting minutes were distributed to board members prior to the meeting for their review. D. Draughon made a motion to accept the February meeting minutes as written, S. Gatlin seconded, motion passed unanimously.
2. **Public Comment:** L. Malone opened the meeting for public comment. There was no participants for public comment.
3. **Administrative Report:** Justin Smith (Managing Director) sent Board Members an administrative report prior to the meeting. He then reviewed highlights with board members during the meeting.
  - a. **General:** Enrollment is steady at 163 students. ALA hosted its second enrollment lottery and about 30 people attended. We are currently verifying registration and solidifying our enrollment numbers.
  - b. **Student Achievement:** 6th grade students attended the NC zoo on a field trip related to their upcoming project. 7th grade students are participating in robotics project where they program robots in an obstacle course.
  - c. **Student Leadership/Character Development:** We will implement a new PBIS rewards system after Spring Break. It is designed to encourage the display of the RAISE values throughout the school.
  - d. **Fiscal Responsibility/Budget:** Staffing for the 19-20 school year is underway. In coming meetings Mr. Smith will present his teacher recommendations.
  - e. **School Culture/Climate:** The PTO has been disbanded and brought in house under a committee type structure. A clarification email will be sent out by J. Smith to parents explaining that the PTO donations will go to an athletics line in the budget.
4. **Financial/Budget Report:** Cory Draughon of Charter Success Partners reviewed the Budget Report with Board Members. No major areas of concern. The school continues to operate with an anticipated surplus.

### **Consent Agenda**

1. **Admissions and Enrollment Policy (revision):** The policy was updated per the recommendation of the Office of Charter Schools to stay in compliance. Motion made to accept the revision by Dr. Malone, seconded by S. Gatlin -- Motion carried unanimously.
2. **Criminal History Background Check Policy:** The policy was reviewed by the board for submission to the Office of Charter Schools as a part of the performance framework. J. Smith updated the policy to mirror the policy of Lee County Schools per general statute. Motion made by Dr. Malone to accept revised policy seconded by A. Fonke -- Motion carried unanimously.

#### **Items for Discussion**

1. **19-20 Faculty/Staff Hiring Process:** J. Smith reviewed the process and opened it up for board discussion about any changes--no changes were needed.
2. **Charter Success Partners Extended Services:** J. Smith and C. Draughon opened up discussion about an updated contract from Charter Success Partners that included extended services. Board members reviewed the new contract and the extended services. Board members will continue to review documents and vote in a future meeting.

#### **Closed Session**

1. **Personnel (19-20 Teacher/Staff hires)**

**Meeting adjourned 8:15.**

## **ALA Board Meeting Administrator Report**

**Meeting:** March 2019

**General:** ALA enrollment is steady at 163 students currently. We held our enrollment lottery for the 2019-20 school year on Thursday, March 7th. About 30 people attended and Charter Success Partners led the lottery. We ended up with a total of 378 applications. We accepted 87 6th graders, 4 7th graders (84 current 6th graders), 9 8th graders (79 current 7th graders), and all of the applicants for 9th grade (71 total offered). Registration deadline was March 22nd and we are verifying registration documents currently.

**Student Achievement:** 6th grade students visited the NC zoo on March 20th as a part of their Science class project entry event. Students are studying ecosystems and how energy moves through ecosystems. 7th grade students are doing a programming/robotics project with Cozmo bots and Ozobots in Digital Media class. They have to program their Ozobot to navigate through an obstacle course designed by the teacher and manuviere around specific obstacles. I will send video of this to board members.

**Student Leadership/Character Development:** We are working to implement a new schoolwide positive behavior program called PBIS. We are going to use a digital program to give students points/currency when they are caught displaying the RAISE values in the learning community. Students will be able to use the points for a variety of different prizes or rewards including dress down days, snacks, and lunch incentives. We have enlisted parents, teachers, and students to give input on this program and look forward to it enhancing our school culture and climate.

**Fiscal Responsibility/Budget:** I have begun accepting applications for the 2019-20 school year. We will be doubling our staff by including the 8th and 9th grades. Cory and I have begun the budget for the 2019-20 school year and will be finalizing with Ebony by the April meeting. We anticipate being able to be competitive with salaries and attracting teachers with experience to further our program. I will begin bringing more potential hires to the board during the April meeting.

**School Culture and Climate:** We have restructured the PTO to streamline the parent volunteer process and make it more efficient. We have tapped several parents to head specialized committees to fulfill all of the areas that we encourage community involvement. By doing this we will allow small groups of parents and teachers to coordinate specific areas of involvement rather than depending on a large group to make decisions.