

## **Ascend Leadership Academy Board Meeting Agenda**

10/26/17

Members Present: A. Fonke, E. Arrington, J. Smith, L. Malone (via phone), D. Draughon (arrived at 6:45)

Non-Members Present: Individuals who planned to attend informational meeting that was scheduled after the Board meeting

Members Absent: S. Gatlin, K. Mellette

- 1. Approve August and September meeting minutes**
- 2. Facility Update**
  - a. Current Options
- 3. Plan for December Office of Charter Schools upload**
- 4. Governance Policies (Action Items)**
  - a. Board Committees
  - b. Conflict of Interest/Nepotism Policy
  - c. Third-party Agreements Policy
  - d. Grievances Policies (Staff and Families)
  - e. Employee Agreements
  - f. Board Member Residency
  - g. Board Meeting Calendar
- 5. Finance Policies (Action Items)**
  - a. Budget Approval Policy
  - b. Third Party contracts Policy
  - c. Access to Funding Policy
  - d. Audits Policy
  - e. Purchasing Policy
  - f. Federal Funds Policy
- 6. Formal Approval of Board Bylaws (Action Item)**
- 7. Schedule next informational meeting**
  - a. Time, date, and location
  - b. Marketing ideas (signage, ads, etc.)
- 8. Items to Discuss at November Board meeting**
  - a. Instructional Programming and Operations policies
  - b. School Calendar/School day structure
  - c. Official Employee Agreements
  - d. School uniforms
  - e. Board and Administrator Evaluation tools

**Call to Order: 6:12 (Called to order by L. Malone)**

1. J. Smith sent both the August and September Board meeting minutes to board members prior to meeting for their review. **Action:** Smith made a motion to accept September and August meeting minutes. E. Arrington seconded. Motion carried.
2. J. Smith discussed the ongoing facility options for ALA. Harvey Faulk Rd. property is still an option. Reliant Investment group is still in the running and interested. 90 day due diligence ends on Nov. 13th. Shopping center property is also an option. We are waiting for cost of construction quote from architect. Also have been in talks with Schoolhouse Development about modulars in Year one and new construction in Year 2. The hope is that the Board will be able to make a decision on facility at November meeting.
3. J. Smith shared with Board members the items necessary for the December upload to the Office of Charter Schools. He outlined which policies and items needed approval in October and which ones needed approval in November.
4. J. Smith sent the Governance policies to other Board members on Oct. 15th for their review. J. Smith explained how he compiled the policies and answered board member questions. **Action:** J. Smith moved that the Board accept the Governance policies in regards to Board committees, Conflict of Interest/Nepotism, Third party agreement, grievances, employee agreements, Board member residency, and the Board meeting calendar. Seconded by A. Fonke. Motion carried.
5. J. Smith sent the Finance policies to other Board members on Oct. 15th for their review. J. Smith explained how he compiled the policies and answered board member questions. **Action:** E. Arrington moved that the Board accept the Finance policies in regards to budget approval, third party contracts, Access to funds, audits, purchasing, and federal funds. Seconded by L. Malone. Motion carried.
6. J. Smith sent the Board by laws to other Board members on Oct. 15th for their review. J. Smith mentioned that there have been no revisions made to the bylaws since they were approved for the charter application. **Action:** J. Smith moved the Board formally adopt the by laws. Seconded by A. Fonke. Motion carried.
7. Board members discussed dates for November informational community meeting. The possibility of Facebook live meetings was discussed. No date was determined.
8. J. Smith will send proposed policies and other items needed for approval at November Board meeting by November 15th. Board will review the items and be prepared to discuss them at November Board meeting.

**J. Smith motioned to adjourn the meeting, seconded by E. Arrington. Motion carried.**

Adjourn: 7:20